

BOARD OF TRUSTEES OF THE CITY PENSION FUND FOR FIREFIGHTERS & POLICE OFFICERS

In the City of Pembroke Pines
Hampton Professional Center
1951 NW 150th Avenue – Suite #104
Pembroke Pines, FL 33028

REGULAR MONTHLY MEETING – APRIL 15, 2010

The three hundred and seventy-sixth meeting of the Firefighters and Police Officers Pension Fund in the City of Pembroke Pines was called to order at 4:05 p.m. by Chairman Steven Dougherty.

1. Roll Call –	<u>Fire Members</u>	<u>Police Members</u>	<u>City Members</u>
	Adam Cabeza	Carl Heim	Gary Arenson
	Steven Dougherty	Kevin McCluskey	Vicki Minnaugh
	Richard Moss	James Ryan	Isadore Nachimson

Others Present: Pete Strong from Gabriel, Roeder, Smith & Co.; F/F Vincent Garcia, President of IAFF Local 2292; F/F David Cunningham; Stephen H. Cypen, Esq., Attorney for the Fund; Karen H. Warner, Plan Administrator; and James Fisher, Asst. Plan Administrator.

2. **Approval of Minutes for March 18, 2010.** Chairman Dougherty presented minutes from the March 18, 2010 meeting for approval. Motion by Vicki Minnaugh, second by Gary Arenson, to approve as presented. The motion carried unanimously.
3. **Approval of Warrant #483.** Chairman Dougherty presented Warrant #483 in the amount of \$4,912.47 for approval and payment. Motion by Vicki Minnaugh, second by Isadore Nachimson, to approve as presented. The motion carried unanimously, authorizing the payment of:

Cypen & Cypen – Monthly Retainer for April, 2010	\$3,250.00
Hampton Professional Center Condo No. 2 – Mo. Maintenance (Suite #104) for May, 2010	\$407.72
Karen Warner – Mo. Allowance for April, 2010 (Med/Dental/Life)	\$375.00
James Fisher – Mo. Allowance for April, 2010 (Med/Dental/Life)	\$308.00
LEAF – Xerox Copier Lease for April, 2010	\$194.23
Twilight Industries, LLC – Office Maintenance for April, 2010	\$152.00
Employers Preferred Ins. Co. – Add'l. prem. due to Payroll audit (Policy #WCV-8002997-00)	\$31.00
FPL – Electric service 3/01/2010-3/30/2010	\$109.12
James Fisher – To reimburse for the payment of medical records (V. Hines)	\$35.00
Florida U.C. Fund – Unempl. tax to accompany quarterly tax report UCT-6 for Q/E 3/31/2010	\$50.40

TOTAL **\$4,912.47**

4. **Approval of DROP Benefit(s) – Ordinance 1480 (Police).** Motion by Vicki Minnaugh, second by Gary Arenson, to approve the calculation of DROP Benefit(s) as presented. The motion carried unanimously to approve:

	DROP Eff. Date	DROP Term. Date	Form of Benefit
P/O Melvin Seguin	2/01/2010	1/31/2015	Joint & 50% Contingent

5. **Request for DROP Account Distribution(s)** – Prior to Board action, Karen Warner noted that additional DROP distribution requests had been received from P/O Greg Hitchings, P/O Nick Naples, and F/F Jimmy Sanchez since agenda packets were mailed out, as were the "415" letters from Actuary Larry Wilson. It was requested that the Board consider adding these requests to the agenda if meeting with their approval. Motion by Vicki Minnaugh, second by Carl Heim, to add distribution requests from P/O Greg Hitchings, P/O Nick Naples and F/F Jimmy Sanchez to the agenda as requested. The motion carried unanimously. The following DROP account distribution requests were then presented for Board consideration:

▪ P/O Greg Hitchings	Lump Sum ***
▪ P/O Nick Naples	Lump Sum ***
▪ P/O David Parsons	Lump Sum ***
▪ F/F Van Patterson	Lump Sum / Rollover ***
▪ F/F Jimmy Sanchez	Monthly ***

*** (See Attachment A)

Actuary Larry Wilson has provided the necessary letters indicating these distributions would not pose a problem with the 415 limitation at the present time. Motion by Vicki Minnaugh, second by Gary Arenson, to approve the distribution requests for Greg Hitchings, Nick Naples, David Parsons, Van Patterson and Jimmy Sanchez as presented. The motion carried unanimously.

UNFINISHED BUSINESS

None.

NEW BUSINESS

6. **Certification of Delegates – NCPERS 2010 Annual Conference.** Trustee Gary Arenson will be attending this conference, and a Delegate Certification needs to be faxed immediately. Motion by Vicki Minnaugh second by James Ryan, to certify Gary Arenson as a delegate to the NCPERS 2010 Annual Conference. The motion carried unanimously.

7. **Reports:**

Actuary – Pete Strong represented GRS in Larry Wilson's absence. He offered a brief summary of the most recent actuarial study requested by the City, detailing contribution requirements under a variety of scenarios being considered in union negotiations. Attorney Cypen noted that none of the possible solutions provide immediate relief in terms of City funding.

Attorney – Attorney Cypen provided an update from Holland & Knight as to the status of the Plan's IRS qualification request. As part of the two-step process, the IRS issued a "compliance statement" on 9/2/2009. The plan's request has moved on to the Compliance Department for Letter of Determination review, but there has been no further contact from the IRS.

Chairman – Chairman Dougherty asked for Attorney Cypen's opinion with regard to buy-backs that are currently in process. Given the on-going negotiations and the possible need to concede a lower percentage, what is the impact for a member who is currently paying for a buy-back, who is not yet vested, but who began the process with the understanding of receiving an additional 4% for each year purchased? Attorney Cypen explained that one interpretation would be that the member would receive 4% per year, as agreed at the time the buy-back was initiated, if the member completes the buy-back as calculated by GRS.

Plan Administrator – Karen Warner reported that the Fund's Annual Report for 9/30/2009 was filed with the State on March 9th. They have reviewed our submission and have asked for additional information and/or clarification. Our response, dated April 14th, should lead to approval of the report and subsequent receipt of Chapter funds for the year.

It was noted that the Pension Office has received a "form of benefit" election from F/F James Sammarco. It was requested that the Board consider adding this item to the agenda if meeting with their approval. Motion by Gary Arenson, second by Isadore Nachimson, to add "Approval of DROP Benefit(s) – Ordinance 1443 (Fire)" to the agenda as requested. The motion carried unanimously. Copies of F/F Sammarco's election were distributed.

Approval of DROP Benefit(s) – Ordinance 1443 (Fire). Motion by Gary Arenson, second by Vicki Minnaugh, to approve the calculation of DROP Benefit(s) as presented. The motion carried unanimously to approve:

	DROP Eff. Date	DROP Term. Date	Form of Benefit
F/F James Sammarco	4/01/2010	3/31/2015	Normal Form

The Pension Office is in receipt of additional bills for payment and other disbursements for approval. Vice Chairman Ryan presented Warrant #484 for addition to the agenda and approval for payment. Motion by Gary Arenson, second by Vicki Minnaugh, to add Warrant #484 to the agenda. The motion carried unanimously. Motion by Gary Arenson, second by Vicki Minnaugh, to approve the payment of Warrant #484 as presented in the amount of \$340,011.85. The motion carried unanimously, authorizing the payment of:

Equity Trust Company f.b.o. F/F Van Patterson – Lump Sum DROP Withdrawal (Rollover)		***
P/O David Parsons – Lump Sum DROP Withdrawal		***
P/O Nick Naples – Lump Sum DROP Withdrawal		***
F/F Jimmy Sanchez – Monthly DROP Withdrawal commencing 5/1/2010		***
P/O Greg Hitchings – Lump Sum DROP Withdrawal		***
US Treasury – FIT Withholding (Parsons-Naples-Hitchings)		***
P/O Michael J. Arnett – Normal Retirement Benefit commencing 5/1/2010		***
Inverness Counsel, Inc. – Mgmt. Fee for Q/E 6/30/2010		
Gabriel, Roeder, Smith & Co. – Prof. Services for March, 2010		\$142,369.40
SunTrust Bank (Visa – Fisher)		\$39,864.00
Medical Records (Hines Disability)	\$145.64	
DirectTV	95.05	
Gasoline	43.54	
Pest Control	35.00	
Postage Machine Lease (qtr)	324.00	
Postage	12.60	
Conference Reg. (Cabeza/Div Retire)	255.00	
AT&T	367.30	
AT&T / Bellsouth	400.61	
Monthly Storage	104.00	
	\$1,782.74	\$1,782.74
SunTrust Bank (Visa – Warner)		
Xerox (maintenance + qtr copies)	\$166.73	
Bd Mtg / Ofc Supplies	357.95	
ISP	24.95	
	\$549.63	\$549.63
ICMA-RC – Semi-monthly ER Cont to 457 f.b.o. James Fisher commencing 4/1/2010		\$210.77
Lee Munder Capital Group – Mgmt. Fee for Q/E 3/31/2010		\$36,844.08
Fiduciary Trust Co. – Custodial Fee for Q/E 3/31/2010 (Lee Munder)		\$2,832.95
Fiduciary Trust Co. – Custodial Fee for Q/E 3/31/2010 (Buckhead)		\$1,425.07
*** (See Attachment A)		
	TOTAL	\$340,011.85

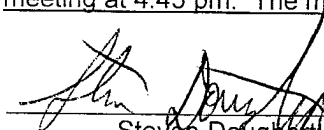
Jim Fisher gave an updated report on the annual "Are You Alive" Affidavits. Only F/F Cornelius Haksel and F/F Anthony Zitnick remain outstanding. Following discussion regarding how best to resolve this situation in a prudent manner, motion by Vicki Minnaugh, second by Isadore Nachimson, to suspend pension benefits for F/F Cornelius Haksel and F/F Anthony Zitnick as of May 1, 2010 if the required affidavits have not been received. The motion carried unanimously.

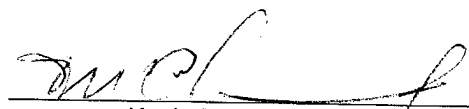
Trustee Arenson expressed concern about the information provided to members when they have contributed to the plan on an after-tax basis. He would like to see the Pension Office provide members with an IRS publication about taxability in addition to the Actuary's letter currently being provided. Trustee Arenson will order a supply of publications for office use.

8. **Input from Retirees:** None.

9. **Input from Active Members:** None.

10. **Adjournment** – Chairman Dougherty announced that the next regular meeting will be held on Thursday, May 20, 2010 at 2:00 pm. The Board will hear manager presentations from Dahab, State Street, Eaton Vance and Inverness, followed by the regular order of business. There being no further business to come before the Board at this time, motion by Vicki Minnaugh, second by Gary Arenson, to adjourn the meeting at 4:45 pm. The motion carried unanimously.


Steven Dougherty – Chairman


Kevin McCluskey – Secretary